



# nucleus<sup>o</sup> platform

## Power of attorney registration form

Please complete this form in BLOCK CAPITALS and return it by:

- **post** to Nucleus, Suite 202 Warner House, 123 Castle Street, Salisbury, SP1 3TB, or
- **secure message** via your online account with us.

If you need any help, please call your Customer Support Team or our general enquiry number 03455 212 414.

### Using this form

This form should be completed by a person who is enabled to act on behalf of a Nucleus customer under a Power of Attorney.

Where two or more attorneys are being appointed, a separate form is required for each person.

Sections 1, 2, 5 and 6 must always be completed.

If you have been appointed as an attorney in a personal capacity, please also complete Section 3.

If you have been appointed in a professional capacity, please also complete Section 4.

You must enclose copies of the following documents:

- **Documents to verify your identity:** Please see the 'Additional documentation required' section
- **Confirmation of the appointed Power of Attorney:** We can accept the Lasting Power of Attorney access code, which can be provided in Section 5 OR the original Power of Attorney document or a certified copy (to be certified on each page). The document should be certified by one of the following:
  - the donor of the power
  - a solicitor
  - a notary public
  - a stockbroker; or
  - a chartered legal executive.

### Data protection

For information on what to expect when we process your personal data, please read our group Privacy Notice, which is available on our website [nucleusfinancial.com](https://nucleusfinancial.com) or by calling us on 03455 212 414.

If you have any questions about data protection, please contact us.

### Section 1 - Customer details

Full name of the person for whom you have the Power of Attorney

Nucleus product name(s)

Nucleus product number(s)

## Section 2 - Your details

Title

Full name(s)

Any other name you have been known by

Date of birth (DD/MM/YYYY)

Permanent residential address (including postcode)

Postcode

Nationality

Is your country of residence the United Kingdom?

Yes  No

If **No**, please specify

Do you have dual nationality?

Yes  No

If **Yes**, please specify

## Section 3 - Personal attorney

Current home address

Postcode

## Section 4 - Professional attorney

Business address (professional attorney only)

Postcode

Regulatory number

Name of regulator/professional body or society's website

## Section 5 - Lasting Power of Attorney access code

Please provide us with the Lasting Power of Attorney access code. The code starts with a V and is 13 characters long.

For example - V - GH23-IJ45- KL67

V

If the code is not provided above, please tick to confirm that an original or certified copy of the Power of Attorney document is enclosed or has been provided.

## Section 6 - Declaration

By signing this declaration I am agreeing that, to the best of my knowledge and belief, the details given on this form are correct and complete.

It is an offence to make false statements and the penalties are severe and could lead to prosecution.

Attorney's signature

Print name in full

Date (DD/MM/YYYY)

## Additional documentation required

If not previously supplied, please send photocopies of the following documents to us at Nucleus, Suite 202 Warner House, 123 Castle Street, Salisbury, SP1 3TB.

## Evidence of your identity

Please provide black and white photocopies of two documents - one from list A and one from list B. Items from the same source cannot be used twice.

### List A

- Unexpired passport
- Unexpired UK old style driving licence (not provisional)
- Unexpired UK photocard driving licence
- Firearms certificate or shotgun licence
- EEA or Switzerland National identity card
- Northern Ireland voters card.

### List B


- Unexpired UK old style driving licence (not provisional)
- Unexpired UK photocard driving licence
- Council tax bill dated within the last 12 months
- Firearms certificate or shotgun licence
- Credit card or bank statement dated within the last three months (not internet printed)
- Utility bill dated within the last three months (not mobile phone, satellite/cable TV or internet printed bills)
- HMRC coding/assessment/statement/tax credit
- Northern Ireland voters card.

## Checklist


Have you completed all relevant sections of this document and signed and dated Section 6?

Have you enclosed or already sent an original or certified copy of the Power of Attorney?

If acting as a personal attorney, have you enclosed evidence of your identity?

 03455 212 414

 [ask@nucleusfinancial.com](mailto:ask@nucleusfinancial.com)

 [nucleusfinancial.com](https://www.nucleusfinancial.com)

For literature in alternative formats, such as Braille, large print, audio or E-text, please call us on 03455 212 414, or via the Typetalk service on 18001 03455 212 414.

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