

For advisers

Our new
platform

nucleus^o
platform

Capital Gains Tax (CGT) report

🕒 2 minute read



Capital Gains Tax (CGT) report

[Generate report](#)

How to use this document




Important information will look like this.

Key messages

Key messages will look like this.



Useful info will look like this.

-  We recommend using the zoom function to view the details on the platform screens in this guide. This guide is demonstrated using an adviser user with master user role permissions. If you have different user role permissions, some functionality may not be available to you.

Capital Gains Tax (CGT) report

To get a Capital Gains Tax (CGT) report, you first need to find your client.

Please refer to the guides on our website to search for a client or create a new client.

From the client's landing page, select **'Actions'**.

Miss Jessica Example £258,560.83 as at 22 August 2024

Widgets Actions

Client number 108	Age 31	Date of birth 15-December-1992	Firm ABR Test Network	Address 89 Duddon Close, West End, SO18 3QB
Phone +44 7923456789	Email Jessica.example@gmail.com		Adviser JM Test Adviser	Residence UK
				Primary tax residency UK

Overview Investments Transactions Profile Commercial property Documents Workflow

Select **'CGT'** and then **'CGT report'**.

You'll be able to fully customise the report for your client's needs.


Miss Jessica Example £258,560.83 as at 22 August 2024

Client number 108	Age 31	Date of birth 15-December-1992	Firm ABR Test Network
Phone +44 7923456789	Email Jessica.example@gmail.com		Adviser JM Test Adviser

Overview Investments Transactions Profile Commercial property Documents Workflow

- CGT
- Capital Gains Scenario Tool
- CGT Report
- CGT for Transfers

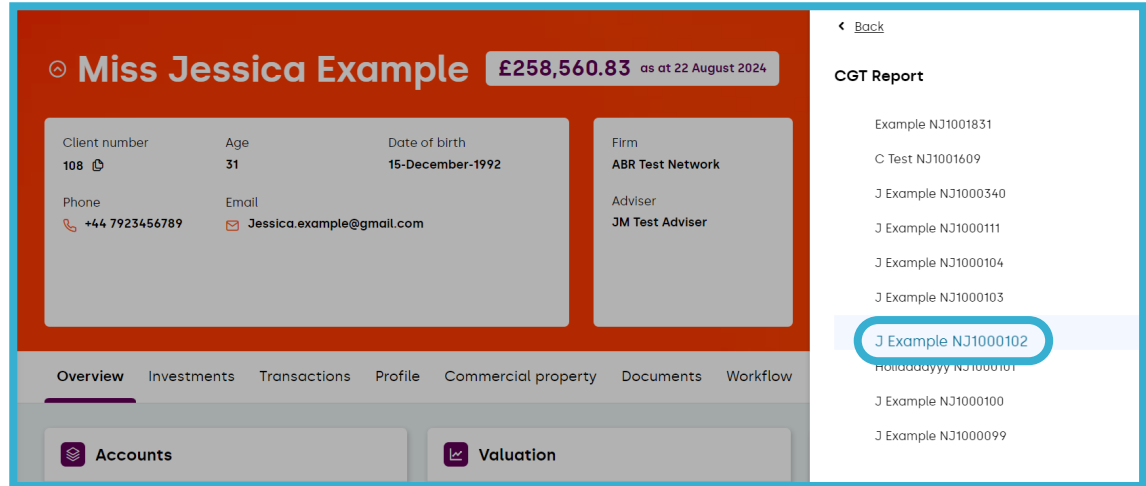
Find the account you want to report on.



CGT is only applicable on taxable accounts.

If an account is held jointly, the report will only display the selected client's name and will use the single CGT allowance rather than combined.

Select the customer from the drop-down menu.



Miss Jessica Example £258,560.83 as at 22 August 2024

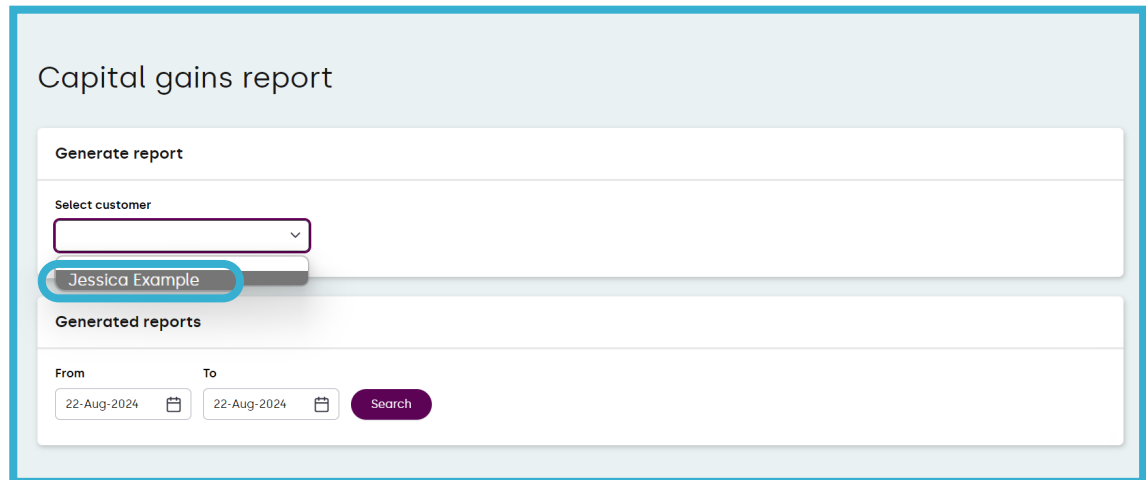
Client number 108	Age 31	Date of birth 15-December-1992	Firm ABR Test Network
Phone +44 7923456789	Email Jessica.example@gmail.com		Adviser JM Test Adviser

Overview Investments Transactions Profile Commercial property Documents Workflow

Accounts Valuation

CGT Report

- Example NJ1001831
- C Test NJ1001609
- J Example NJ1000340
- J Example NJ1000111
- J Example NJ1000104
- J Example NJ1000103
- J Example NJ1000102**
- Hotdaddy NJ1000101
- J Example NJ1000100
- J Example NJ1000099



Capital gains report

Generate report

Select customer

Jessica Example

Generated reports

From: 22-Aug-2024 To: 22-Aug-2024 Search

The **'Report format'** and **'Set period'** drop down menu will then automatically appear.

Choose the format of the report - either **Excel** or **PDF**.

The screenshot shows the 'Capital gains report' interface. In the 'Generate report' section, the 'Report format' dropdown menu is open, showing 'Excel' and 'Pdf' options. The 'Set period' dropdown menu is also visible, showing 'Specify dates'. The 'From date' is set to 22-Jul-2024 and the 'To Date' is set to 22-Aug-2024. A 'Generate Report' button is present. Below this, the 'Generated reports' section shows a search bar with 'From' and 'To' date fields and a 'Search' button.

You can select the **'Set period'**, for specified date ranges.

Alternatively, select exact dates from the drop down menu of **'From date'** to **'To date'**.

Once you're happy with the details, select **'Generate report'**.

The screenshot shows the 'Capital gains report' interface. In the 'Generate report' section, the 'From date' and 'To Date' dropdown menus are open, showing '22-Jul-2024' and '22-Aug-2024' respectively. The 'Specify dates' dropdown menu is also open, showing options: 'Last tax year', 'Last month', 'Last 3 months', and 'Last 6 months'. The 'Generate Report' button is highlighted. Below this, the 'Generated reports' section shows a search bar with 'From' and 'To' date fields and a 'Search' button.

Select **'Complete'** to download and view the report.



The report will contain the capital gains summary, realised and unrealised gains and losses, account holdings, offshore income gains and relevant securities transactions.



The data used in the report is live from the platform, so it's always a good idea to run a new report each time.

Previously run reports can be viewed in the generated reports section.


Key message


The information contained in the reports could be affected if there are missing acquisition costs from an in-specie transfer.


The screenshot shows a web interface titled "Generated reports". At the top, there are filters for "From" and "To" dates, both set to "22-Aug-2024", and a "Search" button. Below this is a table with the following data:

Report	Criteria	Request Time	Status
CGT Statement	CustomerId 108, From 06/04/2024, To 22/08/2024, Format xlsx	22/08/2024 22:39:22	Complete

The "Complete" status in the table is circled in red.

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